

# Ilitch Holdings, Inc.

## EMPLOYMENT APPLICATION

Name \_\_\_\_\_ Date \_\_\_\_\_

Position Applied For \_\_\_\_\_

Home Phone No. ( ) \_\_\_\_\_ Alternate Phone No. ( ) \_\_\_\_\_

This application was designed to comply with Title VII of the Civil Rights Act, The Age Discrimination In Employment Act, The Americans with Disabilities Act, as well as other applicable federal and state Fair Employment Practice Laws. Therefore, no question answered is or will be used to discriminate on the basis of race, color, national origin, religion, age, sex, disability, veteran status or any other characteristic protected by federal, state or local laws.

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Name: \_\_\_\_\_ Social Security No.: \_\_\_\_\_

Address: \_\_\_\_\_  
 (Street) (City) (State) (Zip Code)

Are you at least 18 years old?  Yes  No If no, please list date of birth: \_\_\_\_\_

Are you a United States citizen or legally authorized to work in the United States?  Yes  No  
 (if hired, you must submit verification of your right to work in the United States)

Have you ever been employed by Ilitch Holdings, Inc. or an Ilitch company before?  Yes  No  
 (If yes, list where, job title and responsibility)

\_\_\_\_\_

What prompted you to apply for work here?  Company Image  Agency  Friend  
 Relative Referral  Newspaper  On-line advertisement  Other

Name, address and phone number of person to be notified in case of emergency:  
 \_\_\_\_\_

Have you ever been convicted of a crime in the past ten years which has not been annulled, expunged or sealed by court?  
 Yes  No If yes, please explain: (A yes answer will not necessarily result in disqualification)  
 \_\_\_\_\_ (attach additional pages if necessary)

Job/related organization, clubs, professional societies. (Omit those which indicate sex, race, religion, disability, creed, color, national origin, ancestry, and/or age: \_\_\_\_\_  
 \_\_\_\_\_

Is any member of your family (spouse, parent, etc.) employed in the food service, entertainment industry or property management?  Yes  No If yes, explain  
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	Name and Location	Dates Attended (From / To)	Circle Highest Year Completed	Major/Minor Fields of Study	Degree(s) or Diploma
High School			9 10 11 12		
Technical/Vocational School			9 10 11 12		
College or University					
Graduate School					
Other					
Honors Received:					

<b>A V A I L A B I L I T Y  F O R  W O R K</b>	Type Of Work: _____ Full Time _____ Part-time <span style="float: right;">Salary Desired: _____</span>
	Will You Work Overtime On Occasion If Necessary? _____ Yes _____ No <span style="float: right;">Will You Work Extra Days          In The week, If Necessary? _____ Yes _____ No</span>
	Do You Plan To Work Elsewhere Or Go To School And Work Here? _____ Yes _____ No <span style="float: right;">Can You Travel          If Required? _____ Yes _____ No</span>
	How Soon After Accepting An Offer Would You Be Able To Start Working? _____

**PLEASE FILL OUT THE FOLLOWING SECTION COMPLETELY – EVEN IF ATTACHING A RESUME  
(START WITH PRESENT OR MOST RECENT EMPLOYER)**

<b>E X P E R I E N C E</b>	Employer:	Phone:	From:	To:	
	Address: <small>(Street)</small>			Position: <small>(City/State/Zip)</small>	
	Responsibilities:			Supervisor:	
	Reason for Leaving?	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Final Salary/Wages:		
	Employer:	Phone:	From:	To:	
	Address: <small>(Street)</small>			Position: <small>(City/State/Zip)</small>	
	Responsibilities:			Supervisor:	
	Reason for Leaving?	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Final Salary/Wages:		
	Employer:	Phone:	From:	To:	
	Address: <small>(Street)</small>			Position: <small>(City/State/Zip)</small>	
	Responsibilities:			Supervisor:	
	Reason for Leaving?	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Final Salary/Wages:		
	Employer:	Phone:	From:	To:	
	Address: <small>(Street)</small>			Position: <small>(City/State/Zip)</small>	
	Responsibilities:			Supervisor:	
	Reason for Leaving?	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No	Final Salary/Wages:		

T R A I N I N G / E X P E R I E N C E	Typing: <input type="checkbox"/> Yes <input type="checkbox"/> No WPM _____	Word Processing: <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____							
	Data Entry: <input type="checkbox"/> Yes <input type="checkbox"/> No	Accounting: <input type="checkbox"/> Yes <input type="checkbox"/> No							
	Calculator: <input type="checkbox"/> Yes <input type="checkbox"/> No	Database: <input type="checkbox"/> Yes <input type="checkbox"/> No							
	Computer: <input type="checkbox"/> Yes <input type="checkbox"/> No (mainframe or personal) _____	Computer Software: <input type="checkbox"/> Yes <input type="checkbox"/> No Type: _____							
Please list any other work experiences, technical skills, training and/or certificates which you feel would qualify you for work with this company (include any languages that you are fluent in)? _____ _____ _____									
R E F E R E N C E S	List two (2) references who are not related to you and are not previous employers.								
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; border-top: 1px solid black;">Name</td> <td style="width: 30%; border-top: 1px solid black;">Address</td> <td style="width: 20%; border-top: 1px solid black;">Occupation</td> <td style="width: 20%; border-top: 1px solid black;">Telephone Number</td> </tr> <tr> <td style="border-top: 1px solid black;">Name</td> <td style="border-top: 1px solid black;">Address</td> <td style="border-top: 1px solid black;">Occupation</td> <td style="border-top: 1px solid black;">Telephone Number</td> </tr> </table>		Name	Address	Occupation	Telephone Number	Name	Address	Occupation
Name	Address	Occupation	Telephone Number						
Name	Address	Occupation	Telephone Number						
E M P L O Y E R / A P P L I C A N T S T A T E M E N T	I represent that the above information, and any other information I may be required to provide, is complete and accurate and any misstatement or omission may result in rejection of my application or termination of employment. I authorize Ilitch Holdings, Inc. to conduct, at its discretion, felony conviction and motor vehicle record searches. I authorize my references and any state or local agency to release any information they may have regarding me to Ilitch Holdings, Inc. and I release all parties from any liability for requesting and/or providing such information.								
	I agree that if I am hired, my employment may be terminated at any time for any reason or no reason at all with or without notice by me or Ilitch Holdings, Inc. I agree that only the President of Ilitch Holdings, Inc. has the authority to enter into an employment agreement other than "at-will" and it must be signed in writing by the President of Ilitch Holdings, Inc. and myself.								
	I agree to keep confidential all proprietary information I learn about Ilitch Holdings, Inc. and Ilitch companies by virtue of my employment with Ilitch Holdings, Inc. and shall not disclose it or use it for my own personal gain or for the benefit of a third party.								
	_____ Signature	_____ Date							
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Applications are effective for sixty (60) days, after which you must reapply									